



Tel: +1 (212) 366-6600

Fax: +1 (212) 202-4877

Website: <http://nyclimousine.com>

Email: customerservice@nyclimousine.com

Charge authorization for credit card not-present transaction

Reservation(s) confirmation number(s): _____

Reservation pickup date: _____

Telephone: _____ Fax: _____

Email: _____

Visa MasterCard American Express Discover Diners club

Credit card number: _____

Credit card expiration date: _____ CVV/CID Number: _____

Name on the card: _____

Billing address: _____

I authorize NYC Limousine® to charge all expenses related to my reservation made by me or by someone else on my behalf. I understand these charges may include but are not limited to tolls, airport parking, waiting time, stops, sales tax, gratuity and STC. Final cost may include charges for unscheduled stops and extra waiting time. I understand that if I cannot locate my driver, it is my responsibility to call NYC Limousine® at +1 (212) 366-6600. Failure to call NYC limousine® and leaving a pickup location will result in a no-show charge to my credit card. No-show charge may include full reservation cost and up to 45 minutes waiting time. I understand that if I wish to cancel my reservation, it is my responsibility to notify NYC Limousine® at least 2 hours before reservation time. Failure to do so will result in late cancellation charge to my credit card. Late-cancellation fee is equal to full reservation fare. Cancellation of bus reservations requires 96 hours advance notice. The hourly rate is valid only for rides within New York City five boroughs. All quoted prices are estimated only and are subject to availability.

Print full name

Date

Signature

Please submit this form with a clear photocopy or digital image of the front and back of the listed credit card. Your request will not be processed without the required documents. All documents can be scanned and email to the email listed above.